



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**

Minutes of April 21, 2022

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Cousineau called the meeting to order at 4:00 pm and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. Directors Burgess and Capps were absent. All other Directors were present.

Staff present: General Manager Scott Duffield, Office Supervisor/Board Secretary Kristen Gelos, Operations Manager Mike Wilcox and District Counsel Jeff Minnery.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

There were no public comments.

4. CONSENT ITEMS

- a. **Meeting Minutes:** Receive/approve minutes of regular meeting of March 17, 2022.
- b. **Warrant Register:** Receive/approve March 2022 warrants.
- c. **Treasurer's Report:** Receive/file March 2022 reports.
- d. **Treasurer's Report:** Receive/file FY 2022 3rd quarter report.
- e. **Fiscal Report:** Receive/file March 2022 status reports.
- f. **Office Report:** Receive/file March 2022 reports.

There were no public comments.

Director Barker made a motion to approve all consent items as presented. Director Rowley seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Cousineau, Rowley

Absent: Burgess, Capps

5. DISCUSSION ITEMS

- a. **Request to approve an interim year solid waste services rate adjustment and the notice to property owners, and schedule a public hearing for June 16, 2022 for adoption of the adjusted rates.**

Manager Duffield provided a brief summary of the item and answered any questions the board had.

Director Burgess arrived during item at 4:15.

Aron Kardashian with San Miguel Garbage explained the breakdown of the fees and increase necessity.

Public comment from a ranch resident, Sam Poppen, "San Miguel Garbage deserves the increase because they do a great job".

Director Barker made a motion to approve an interim year solid waste services rate adjustment and the notice to property owners, and schedule a public hearing for June 16, 2022 for adoption of the adjusted rates. Director Rowley seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Cousineau, Rowley

Absent: Capps

b. Submittal for approval Resolution 22-02 adopting conformed Code of Ordinances.

Manager Duffield provided a brief summary of the item and answered any questions the board had.

There were no public comments.

Director Burgess made a motion to approve Resolution 22-02 adopting conformed Code of Ordinances. Director Rowley seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Cousineau, Rowley

Absent: Capps

c. Request to receive and file a report on the status of Nacimiento Reservoir for 2022 and provide direction to staff.

Manager Duffield provided a brief summary of the item and answered any questions the board had.

There were no public comments.

The board directed staff to come back with a new resolution rescinding previous Resolution 21-07 and 21-08, declaring drought conditions for 2022, and implementing the emergency water shortage regulations and staged water use reduction plan as each stage is triggered.

d. Request to approve the purchase of a utility vehicle for a not to exceed price of \$20,000 and authorize a corresponding budget adjustment from reserves.

Manager Duffield and Operations Manager Wilcox provided a Utility Vehicle comparison table and answered any questions the board had.

There were no public comments.

Director Burgess made a motion to approve the purchase of a utility vehicle and a C-Train for storage, for a not to exceed price of \$25,000 and authorize a

corresponding budget adjustment from reserves. Director Barker seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Cousineau, Rowley

Absent: Capps

e. Receive and file the Water Resource Recovery Facility project progress report.

Dylan Wade with WSC provided a brief summary of the item and answered any questions the board had.

There were no public comments.

The report was received and filed.

6. MANAGER REPORT

Manager Duffield provided a brief summary of the report and answered any questions the board had.

There were no public comments.

The April 2022 report was received and filed.

7. DISTRICT ENGINEER REPORT

Manager Duffield provided a brief summary of the report and answered any questions the board had.

There were no public comments.

The April 2022 report was received and filed.

8. OPERATIONS MANAGER REPORT

Operations Manager Wilcox provided a brief summary of the and answered any questions the board had.

There were no public comments.

The April 2022 report was received and filed.

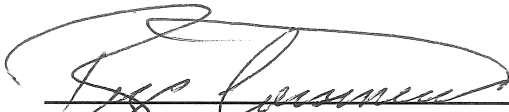
9. COMMITTEE AND DIRECTOR REPORTS

There were no reports.

10. ADJOURNMENT


On a motion by Director Barker and seconded by Director Burgess the meeting adjourned at 5:26 pm to the next scheduled regular meeting on Thursday, May 19, 2022.

APPROVED:



**Reg Cousineau, President
Board of Directors**

ATTEST:



**Kristen Gelos, Secretary
Board of Directors**