



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**

Minutes of September 17, 2020

This meeting was held virtually pursuant to the virtual meeting protocols as outlined in the President's Declaration of April 6, 2020.

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Burgess called the meeting to order at 4:00 pm and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. All Directors were present.

Staff present: General Manager Scott Duffield, Office Supervisor/Board Secretary Kristen Gelos, and District legal counsel Jeff Minnery and Jennifer Blackburn.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No comments

4. CONSENT ITEMS

a. Meeting Minutes: Receive/approve minutes of regular meeting of August 20 2020.

b. Warrant Register: Receive/approve August 2020 warrants.

c. Treasurer's Report: Receive/file August 2020 report.

d. Fiscal Report: Receive/file August 2020 status report.

Director Rowley made a motion to approve all consent items as presented. Director Cousineau seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Capps, Cousineau, Rowley

5. DISCUSSION ITEMS

a. Request to receive and file Photovoltaic System Project Updates.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

The report was received and filed.

6. MANAGER'S REPORT

Manager Duffield provided updates on ongoing projects including the Vertical Intake Project, Project "X" and the 2MG Tank Mixer Project.

The report was received and filed.

7. STAFF REPORTS

The reports were received and filed.

8. COMMITTEE AND DIRECTOR REPORTS

No comments

9. ADJOURNMENT

On a motion by Director Cousineau and seconded by Director Rowley, the meeting adjourned at 5:00 pm to the next scheduled regular meeting on Thursday, October 15, 2020.

APPROVED:



**Dan Burgess, President
Board of Directors**

ATTEST:



**Kristen Gelos, Secretary
Board of Directors**