



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, October 19, 2023

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Bill Barker, President

Dan Burgess, Vice President

Devin Capps, Director

Masen Yaffee, Director

Michael Camou, Director

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE
2. ROLL CALL
3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

4. CONSENT ITEMS

***Public comment.** Members of the Public wishing to speak on Consent Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

- a. Meeting Minutes: Receive/approve minutes of regular meeting of September 21, 2023.
- b. Warrant Register: Receive/approve September 2023 warrants.
- c. Treasurer's Report: Receive/file September 2023 report.
- d. Treasurer's Report: Receive/file 3rd Quarter 2023 report.
- e. Fiscal Report: Receive/file September 2023 status report.
- f. Office Report: Receive/file September 2023 report.
- g. District Engineer Report: Receive/file October 2023 report.

- h. Operations Manager Report: Receive/file October 2023 report.

5. BUSINESS ITEMS

Public comment. *Members of the Public wishing to speak on Business Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

- a. Request to approve a proposal from Tuckfield & Associates to perform a sewer rate study and to provide associated financial support in an initial amount of \$18,800.
- b. Discussion and direction regarding procedures for cancelation of regular Board meetings.
- c. Discussion and direction regarding the employee grievance procedures outlined in the Memorandum of Understanding between Heritage Ranch Community Services Employees Association and Heritage Ranch Community Services District.
- d. Discussion and direction regarding disinfection byproducts.

6. GENERAL MANAGER REPORT

7. FUTURE AGENDA ITEMS

As determined by the majority of the Board. Upcoming or future agenda items and tentative dates if know include:

- Receive WRRF 60% design – 11/16/23
- WRRF financing status – 11/16/23
- Approve publishing WRRF environmental document – 12/21/23
- Recycled water workshop – tbd

8. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, November 16, 2023.

Notes:

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.

Heritage Ranch Community Services District
Board of Directors Meeting October 19, 2023

- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.