



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, January 18, 2024

DISTRICT OFFICE, HERITAGE RANCH, CA

We have made this meeting available by virtual means pursuant to protocols outlined in Assembly Bill 2449, which can be found on our website:
<https://heritageranchcsd.ca.gov/board-meetings>

Please click the link below to join the meeting:

<https://zoom.us/j/95202758710>

Or Telephone:

Dial 1 669 900 9128

Meeting ID: 957 4619 3693

Additional numbers available: <https://zoom.us/u/aMrfB8PZA>

Board Members:

Bill Barker, Director

Dan Burgess, President

Michael Camou, Director

Devin Capps, Director

Masen Yaffee, Vice President

- 1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE**
- 2. DIRECTOR REQUEST FOR REMOTE ATTENDANCE**

The Board shall consider approval of a request by Director Capps' to attend this meeting remotely pursuant to AB 2449. AB 2449 imposes requirements on when a Board member may participate remotely. Specifically, it allows a Board member to participate remotely under its provisions if there is "just cause" by providing a general description of the circumstances, or there are "emergency circumstances", meaning a physical or family medical emergency that prevents a Board member from attending in person. The Board member may only participate remotely upon approval by the governing Board after the Board is provided with a general description of the circumstances.

3. ROLL CALL

4. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

5. CONSENT ITEMS

Public comment. *Members of the Public wishing to speak on Consent Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

- a. Meeting Minutes: Receive/approve minutes of regular meeting of December 21, 2023.
- b. Warrant Register: Receive/approve December 2023 warrants.
- c. Treasurer's Report: Receive/file December 2023 report.
- d. Treasurer's Report: Receive/file 2nd Quarter 2023 report.
- e. Fiscal Report: Receive/file December 2023 status report.
- f. Office Report: Receive/file December 2023 report.
- g. District Engineer Report: Receive/file January 2024 report.
- h. Operations Manager Report: Receive/file January 2024 report.

6. BUSINESS ITEMS

Public comment. *Members of the Public wishing to speak on Business Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

- a. Accept the Independent Auditor's Report and Financial Statements for the Year Ended June 30, 2023, prepared and to be presented by Moss, Levy & Hartzheim LLP.
- b. Submittal for approval Resolution 24-01 approving the Water Resource Recovery Facility Upgrade Project, adopting the Initial Study – Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program, and file a Notice of Determination in accordance with CEQA.
- c. Discussion on budget and financial considerations for the Water Resource Recovery Facility Upgrade project.
- d. Discussion and direction regarding disinfection byproducts.

7. GENERAL MANAGER REPORT

8. FUTURE AGENDA ITEMS

As determined by the majority of the Board. Upcoming or future agenda items and tentative dates include:

- Adopt WRRF Finance Planning and Reimbursement Resolutions – 2/15/24
- Discussion regarding remote meeting policy – 2/15/24
- Receive and approve sewer rates study – 3/21/24
- Initiate Standby Charges and set Public Hearing – 3/21/24
- Recycled water workshop – tbd

9. ADJOURN TO CLOSED SESSION

Public comment. Members of the public wishing to speak on Closed Session items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

Pursuant to Government Code §54957: Public Employment – District Legal Counsel

10. RECONVENE TO OPEN SESSION

Any reportable action from Closed Session will be announced.

11. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, February 15, 2024.

Notes:

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.