



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**
Minutes of September 15, 2022

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Cousineau called the meeting to order at 4:00 pm and led the flag salute.

2. ROLL CALL

Secretary Gelos called the role. Directors Barker and Capps were absent. All other Directors were present.

Staff present: General Manager Scott Duffield, Operations Manager Mike Wilcox, District Engineer Doug Groshart and District Counsel Jeff Minnery.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

There were no public comments.

4. CONSENT ITEMS

- a. **Meeting Minutes:** Receive/approve minutes of regular meeting of August 18, 2022.
- b. **Meeting Minutes:** Receive/approve minutes of special meeting of August 9, 2022.
- c. **Warrant Register:** Receive/approve August 2022 warrants.
- d. **Treasurer's Report:** Receive/file August 2022 Report.
- e. **Fiscal Report:** Receive/file August 2022 status report.
- f. **Office Report:** Receive/file August 2022 report.
- g. **Manager Report:** Receive/file September 2022 report.
- h. **District Engineer Report:** Receive/file September 2022 report.
- i. **Operations Manager Report:** Receive/file September 2022 report.

There were no public comments.

Director Burgess made a motion to approve all items presented. Director Rowley seconded the motion. The motion passed by the following voice vote:

Ayes: Burgess, Cousineau, Rowley

Absent: Barker, Capps

5. DISCUSSION ITEMS

- a. **Request to consider approval of a granular activated carbon pilot study in an amount not to exceed \$75,000, authorize the General Manager to**

execute a rental agreement with Evoqua Water Technologies LLC for rental of the equipment, and authorize a corresponding budget adjustment from reserves.

District Engineer Groshart provided a brief summary of the item and answered any questions the board had.

There were no public comments.

Director Rowley made a motion to approve staff recommendation. Director Burgess seconded the motion. The motion passed by the following roll call vote:

Ayes: Burgess, Cousineau, Rowley

Absent: Barker, Capps

6. CLOSING BOARD COMMENTS

Director Cousineau encouraged the directors to read the latest California Special Districts publication which included an article on Workplace Civility.

There were no public comments.

7. ADJOURNMENT

On a motion by Director Burgess and seconded by Director Rowley, the meeting adjourned at 4:38 pm to the next scheduled special meeting on Thursday, September 29, 2022.

APPROVED:



**Reg Cousineau, President
Board of Directors**

ATTEST:



**Kristen Gelos, Secretary
Board of Directors**