

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**

Minutes of February 17, 2022

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Cousineau called the meeting to order at 4:00 pm and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. Director Capps was absent. All other Directors were present.

Staff present: General Manager Scott Duffield, Office Supervisor/Board Secretary Kristen Gelos, Operations Manager Mike Wilcox, District Engineer Doug Groshart and District Counsel Jeff Minnery.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

There were no public comments.

4. CONSENT ITEMS

- a. **Meeting Minutes:** Receive/approve minutes of regular meeting of January 20, 2022.
- b. **Warrant Register:** Receive/approve January 2022 warrants.
- c. **Treasurer's Report:** Receive/file January 2022 reports.
- d. **Fiscal Report:** Receive/file January 2022 status reports.
- e. **Office Report:** Receive/file January 2022 reports.

There were no public comments.

Director Barker made a motion to approve all consent items as presented. Director Rowley seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Burgess, Cousineau, Rowley

Absent: Capps

5. DISCUSSION ITEMS

- a. **Receive and file the Water Resource Recovery Facility project progress report.**

Manager Duffield provided a brief summary of the item.

District Engineer Groshart and Dylan Wade from WSC provided an update on the Water Resource Recovery Facility upgrade project and answered any questions the Board had.

There were no public comments.

The item was received and filed.

6. MANAGER REPORT

Manager Duffield provided a brief summary of the report and answered any questions the board had.

There were no public comments.

The February 2022 report was received and filed.

7. DISTRICT ENGINEER REPORT

District Engineer Groshart provided a brief summary of the report and answered any questions the board had.

There were no public comments.

The February 2022 report was received and filed.

8. OPERATIONS MANAGER REPORT

Operations Manager Wilcox provided a brief summary of the report including a picture slideshow and answered any questions the board had.

There were no public comments.

The February 2022 report was received and filed.

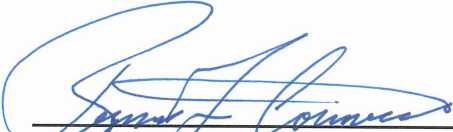
9. COMMITTEE AND DIRECTOR REPORTS

There were no reports.

10. ADJOURNMENT

On a motion by Director Barker and seconded by Director Rowley the meeting adjourned at 5:12 pm to the next scheduled regular meeting on Thursday, March 17, 2022.

APPROVED:



Reg Cousineau, President
Board of Directors

ATTEST:



Kristen Gelos, Secretary
Board of Directors