



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, June 15, 2023

DISTRICT OFFICE, HERITAGE RANCH, CA

We have made this meeting available by virtual means pursuant to protocols outlined in Assembly Bill 2449, which can be found on our website:
<https://heritageranchcsd.ca.gov/board-meetings>

Please click the link below to join the meeting:

<https://zoom.us/j/95449693194?pwd=S3R4WEtzcUVuc20zK2g5RUtrbjI5QT09>

Or Telephone:

Dial 1 669 900 9128

Meeting ID: 954 4969 3194

Additional numbers available: <https://zoom.us/j/95449693194?pwd=S3R4WEtzcUVuc20zK2g5RUtrbjI5QT09>

Board Members:

Bill Barker, President

Dan Burgess, Vice President

Devin Capps, Director

Masen Yaffee, Director

Michael Camou, Director

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

2. DIRECTOR REQUEST FOR REMOTE ATTENDANCE

The Board shall consider approval of a request by Director Capps' to attend this meeting remotely pursuant to AB 2449. AB 2449 imposes requirements on when a Board member may participate remotely. Specifically, it only allows a Board member to participate remotely under its provisions if there is "just cause" by providing a general description of the circumstances, or there are "emergency

circumstances”, meaning a physical or family medical emergency that prevents a Board member from attending in person. The Board member may only participate remotely upon approval by the governing Board after the Board is provided with a general description of the circumstances.

3. ROLL CALL

4. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This Public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

5. PUBLIC HEARINGS

Public comment. *Members of the public wishing to speak on Public Hearings may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

- a. Hearing to consider protests to proposed solid waste rate adjustments and, if a majority protest is not received, recommendation is to approve Resolution 23-04 adopting solid waste rate adjustments.

6. CONSENT ITEMS

Public comment. *Members of the public wishing to speak on Consent Items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

- a. Meeting Minutes: Receive/approve minutes of regular meeting of May 18, 2023.
- b. Warrant Register: Receive/approve May 2023 warrants.
- c. Treasurer’s Report: Receive/file May 2023 report.
- d. Fiscal Report: Receive/file May 2023 status report.
- e. Office Report: Receive/file May 2023 report.
- f. District Engineer Report: Receive/file June 2023 report.
- g. Operations Manager Report: Receive/file June 2023 report.

7. BUSINESS ITEMS

Public comment. *Members of the public wishing to speak on Business Items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

- a. Receive a presentation on flows, loads, sizing, and growth projection methodology value engineering for the Water Resource Recovery Facility Upgrade project and provide direction to staff.
- b. Request to adopt a Preliminary FY 2023/24 Budget, and schedule a public hearing for July 20, 2023, for adoption of a Final FY 2023/24 Budget.
- c. Receive updates regarding disinfection byproducts and provide direction to staff.

8. GENERAL MANAGER REPORT

9. FUTURE AGENDA ITEMS

As determined by the majority of the Board. Upcoming or future agenda items include: Final Budget, Solid Waste liens, Water/Sewer liens, 30% WRRF design, WRRF MBR equipment RFP.

10. ADJOURN TO CLOSED SESSION

Public comment. Members of the public wishing to speak on Closed Session items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

- a. Pursuant to Government Code §54957(b)(1): Annual evaluation of performance of a public employee: General Manager.

11. RECONVENE TO OPEN SESSION

- a. Request to consider compensation for the General Manager.

12. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, July 20, 2023.

Notes:

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.