



## Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

### BOARD MEETING AGENDA

Thursday, January 19, 2023

DISTRICT OFFICE, HERITAGE RANCH, CA

#### Board Members:

Bill Barker, President

Dan Burgess, Vice President

Devin Capps, Director

Masen Yaffee, Director

Michael Camou, Director

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE
2. ROLL CALL
3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

*This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.*

#### 4. CONSENT AGENDA ITEMS

***Public comment.** Members of the Public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes.*

- a. Meeting Minutes: Receive/approve minutes of regular meeting of December 15, 2022.
- b. Warrant Register: Receive/approve December 2022 warrants.
- c. Treasurer's Report: Receive/file December 2022 reports.
- d. Treasurer's Report: Receive/file 2<sup>nd</sup> Quarter 2022 report.
- e. Fiscal Report: Receive/file December 2022 status reports.
- f. Office Report: Receive/file December 2022 reports.

- g. Manager Report: Receive/file January 2023 report.
- h. District Engineer Report: Receive/file January 2023 report.
- i. Operations Manager Report: Receive/file January 2023 report.

## 5. BUSINESS ITEMS

**Public comment.** *Members of the Public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes.*

- a. Accept the Independent Auditor's Report and Financial Statements for the Year Ended June 30, 2022, prepared and to be presented by Moss, Levy & Hartzheim LLP.
- b. Receive an update on the WRRF Project and provide direction to staff; approve the Report on Water and Sewer Rate Study prepared by Tuckfield & Associates dated December 9, 2022, and direct staff to proceed with the public notification and hearing process for adoption of new water and sewer rates.
- c. Discussion of the Snug Harbor property and development and provide policy direction to staff.
- d. Discussion and consider approval of developing and implementing technology for Board of Directors meetings.
- e. Discussion and consider approval of establishing and publishing District email accounts for Directors.

## 6. ORAL INFORMATION REPORTS

Informational reports from the Board.

## 7. FUTURE AGENDA ITEMS

As determined by the majority of the Board.

## 8. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, February 16, 2023.

### Notes:

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:

## Heritage Ranch Community Services District Board of Directors Meeting January 19, 2023

<https://heritageranchcsd.ca.gov/board-meetings>.

- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.