



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, May 18, 2023

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Bill Barker, President

Dan Burgess, Vice President

Devin Capps, Director

Masen Yaffee, Director

Michael Camou, Director

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE
2. ROLL CALL
3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

4. PUBLIC HEARINGS

Public comment. Members of the Public wishing to speak on Public Hearing items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes.

- a. Submittal for approval Resolution 23-03 Confirming Water and Sewer Standby Charges for Property within the District for Fiscal Year 2023/24.

5. CONSENT ITEMS

Public comment. Members of the Public wishing to speak on consent items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes.

- a. Meeting Minutes: Receive/approve minutes of regular meeting of April 20, 2023.
- b. Warrant Register: Receive/approve April 2023 warrants.
- c. Treasurer's Report: Receive/file April 2023 report.
- d. Fiscal Report: Receive/file April 2023 status report.
- e. Office Report: Receive/file April 2023 report.
- f. Manager Report: Receive/file May 2023 report.
- g. District Engineer Report: Receive/file May 2023 report.
- h. Operations Manager Report: Receive/file May 2023 report.

6. BUSINESS ITEMS

Public comment. Members of the Public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes.

- a. Receive and file the first draft of the FY 2023/24 Budget and provide direction to staff.
- b. Request to approve a professional services agreement with Specialized Utility Services Program, Inc. to perform a median household income survey for a not to exceed amount of \$30,000.
- c. Request to approve the purchase of a light duty fleet replacement truck for regular operations for a not to exceed cost of \$50,000 and approve a budget adjustment from reserves.
- d. Receive an update on the Water Resource Recovery Project and provide any direction to staff. (oral)

7. ORAL INFORMATION REPORTS

Informational reports from the Board.

8. FUTURE AGENDA ITEMS

As determined by the majority of the Board. Upcoming or future agenda items include: Preliminary Budget, Solid Waste Rates Public Hearing.

9. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, June 15, 2023.

Heritage Ranch Community Services District
Board of Directors Meeting May 18, 2023

Notes:

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.