



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, July 20, 2023

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Bill Barker, President

Dan Burgess, Vice President

Devin Capps, Director

Masen Yaffee, Director

Michael Camou, Director

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE
2. ROLL CALL
3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

4. PUBLIC HEARINGS

Public comment. Members of the Public wishing to speak on Public Hearings may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

- a. Submittal for approval Resolution 23-05 providing for collection of delinquent solid waste charges and penalties to be collected on the tax roll in the same manner as property taxes.
- b. Submittal for approval Resolution 23-06 providing for collection of delinquent water and sewer charges and penalties to be collected on the tax roll in the same manner as property taxes.
- c. Submittal for approval Resolution 23-07 adopting a Fiscal Year 2023/24 Final Budget and Salary Schedule.

5. CONSENT ITEMS

Public comment. Members of the Public wishing to speak on Consent Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

- a. Meeting Minutes: Receive/approve minutes of regular meeting of June 15, 2023.
- b. Warrant Register: Receive/approve June 2023 warrants.
- c. Treasurer's Report: Receive/file June 2023 report.
- d. Treasurer's Report: Receive/file FY 2022/23 4th Quarter Report.
- e. Treasurer's Report: Receive/file FY 2022/23 Annual report.
- f. Fiscal Report: Receive/file June 2023 status report.
- g. Office Report: Receive/file June 2023 report.
- h. District Engineer Report: Receive/file July 2023 report.
- i. Operations Manager Report: Receive/file July 2023 report.

6. BUSINESS ITEMS

Public comment. Members of the Public wishing to speak on Business Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

- a. Discussion on site layout considerations and the procurement process for the packaged-Membrane Bioreactor equipment for the Water Resource Recovery Facility Upgrade project.
- b. Request to approve renewal of conditional will serve letters for Vesting Tentative Tract Map 2879 and Vesting Tentative Tract Map 3110.
- c. Receive updates regarding disinfection byproducts and provide direction to staff.

7. GENERAL MANAGER REPORT

8. FUTURE AGENDA ITEMS

As determined by the majority of the Board. Upcoming or future agenda items include: Notice of intent to apply for USDA funding, approve publishing WRRF environmental document, receive 60% design of the WRRF.

9. ADJOURN TO CLOSED SESSION

Public comment. *Members of the public wishing to speak on Closed Session items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

Pursuant to Government Code §54957(b)(1): Annual evaluation of performance of a public employee: General Manager.

10. RECONVENE TO OPEN SESSION

Request to consider compensation for the General Manager.

11. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, August 17, 2023.

Notes:

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.