



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES**
May 16, 2024

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Burgess called the meeting to order at 4:00 pm and led the flag salute.

2. ROLL CALL

Manager Duffield called the roll.

Directors present: Bill Barker, Dan Burgess, Tom Swanson and Masen Yaffee.

Directors absent: Michael Camou

Staff present: General Manager, Scott Duffield, District Engineer, Doug Groshart, and District Counsel Jeff Minnery.

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Heritage Ranch resident, Sam Poppen spoke.

4. PUBLIC HEARINGS

a. Submittal for approval Resolution 24-04 Confirming Water and Sewer Standby Charges for Property within the District for Fiscal Year 2024/25.

There were no public comments.

Director Yaffee made a motion to approve Resolution 24-04. Director Barker seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Swanson, Yaffee

Absent: Camou

5. CONSENT ITEMS

a. Meeting Minutes: Receive/approve minutes of special meeting of April 18, 2024.

b. Warrant Register: Receive/approve April 2024 warrants.

c. Treasurer's Report: Receive/file April 2024 Report.

d. Fiscal Report: Receive/file April 2024 status report.

e. Office Report: Receive/file April 2024 report.

f. District Engineer Report: Receive/file May 2024 report.

g. Operations Manager Report: Receive/file May 2024 report.

h. Updates regarding disinfection byproducts.

There were no public comments.

Director Barker made a motion to approve all items as presented. Director Yaffee seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Burgess, Swanson, Yaffee

Absent: Camou

6. BUSINESS ITEMS

a. Receive and file the first draft of the FY 2024/25 Budget and provide direction to staff.

There were no public comments.

The report was received and filed.

b. Consider alternatives for proceeding with the Water Resource Recovery Facility project and provide direction to staff.

Heritage Ranch resident, Reg Cousineau spoke.

Manager Duffield provided a brief summary of the item and answered any questions the board had.

Director Yaffee made a motion to terminate the agreement for professional services with Water Systems Consulting and hire Hydro Science to complete the design as per their proposal. Director Burgess seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Burgess, Swanson, Yaffee

Absent: Camou

c. Consider virtual public participation options for regular meetings of the Board, and all other meetings of the District's legislative bodies that are subject to the Brown Ace.

Heritage Ranch resident, Catie Cousineau spoke.

Manager Duffield provided a brief summary of the item and answered any questions the board had.

There was no motion made; the consensus of the Board was that meetings will continue to be recorded and posted on the website for future viewing.

7. GENERAL MANAGER REPORT

There were no public comments.

Report was received and filed.

8. COMMITTEE REPORTS

There were no public comments.

9. FUTURE AGENDA ITEMS

There were no public comments.
The Board determined to add the following to a future agenda: none

10. ADJOURN TO CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS
The board adjourned to closed session at 5:27 pm.

11. RECONVENE TO OPEN SESSION

The board reconvened to open session at 5:48 pm. District Counsel reported that there was no reportable action from Closed Session.

12. ADJOURNMENT

On a motion by Director Barker and seconded by Director Yaffee the meeting adjourned at 5:49 pm to the next scheduled meeting on Thursday, June 20, 2024.

APPROVED:



**Dan Burgess, President
Board of Directors**

ATTEST:



**Kristen Gelos, Secretary
Board of Directors**