



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' SPECIAL MEETING**

Minutes of August 12, 2021

1. 2:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

Vice President Cousineau called the meeting to order at 2:00 pm and led the flag salute.

2. ROLL CALL

Manager Duffield called the roll. Director Capps was absent. All other Directors were present.

Staff present: General Manager Scott Duffield, District Engineer Steve Tanaka.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

There were no comments.

4. DISCUSSION ITEMS

- a. Request to receive presentations from and interview consultants that submitted Statement of Qualifications/Proposals (SOQ/P) for the Water Reclamation Facility Upgrade Design; and consider selecting a consultant based on qualifications and authorize the General Manager to negotiate and execute an agreement for professional services.**

The Board received presentations from and interviewed consultants.

There were no public comments.

Director Barker made a motion to select Water Systems Consulting, Inc. (WSC) for design consulting services for the Water Reclamation Facility Upgrade Project and authorize the General Manager to negotiate and execute an agreement for professional services. Director Burgess seconded the motion. The motion passed by the following roll call vote:

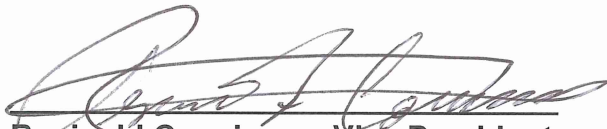
Ayes: Barker, Burgess, Cousineau, Rowley

Absent: Capps

7. ADJOURNMENT

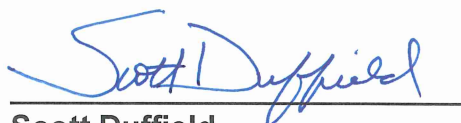
On a motion by Director Cousineau and seconded by Director Burgess the meeting adjourned at 6:43 pm to the next scheduled regular meeting on Thursday, August 19, 2021.

APPROVED:

A handwritten signature in black ink, appearing to read "Reginald Cousineau", written over a horizontal line.

**Reginald Cousineau, Vice President
Board of Directors**

ATTEST:

A handwritten signature in blue ink, appearing to read "Scott Duffield", written over a horizontal line.

**Scott Duffield
General Manager**