

**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**
Minutes of February 18, 2021

This meeting was held virtually pursuant to the virtual meeting protocols as outlined in the President's Declaration of April 6, 2020.

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Capps called the meeting to order at 4:00 pm and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. Director Burgess was absent. All other Directors were present.

Staff present: General Manager Scott Duffield, Office Supervisor/Board Secretary Kristen Gelos, District legal counsel Jeff Minnery and Jennifer Blackburn.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Cynthia Replogle, Oceano CSD Director, sent an email to the Board which was a Letter of Support of the proposed IWMA Ordinance to Regulate Polystyrene and wanted to make sure our Board was aware of this Ordinance.

4. CONSENT ITEMS

- a. **Meeting Minutes:** Receive/approve minutes of regular meeting of January 21, 2021.
- b. **Warrant Register:** Receive/approve January 2021 warrants.
- c. **Treasurer's Report:** Receive/file January 2021 report.
- d. **Fiscal Report:** Receive/file January 2021 status report.

Director Cousineau made a motion to approve all consent items as presented. Director Rowley seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Capps, Cousineau, Rowley
Absent: Burgess

5. DISCUSSION ITEMS

Director Burgess arrived at 4:07pm

- a. **Request to receive and file Photovoltaic System Project updates.**

Manager Duffield provided a power-point presentation with updates on the project and answered any questions the board had.

The report was received and filed.

6. MANAGER'S REPORT

Manager Duffield provided a brief summary of the item and answered any questions the board had.

The report was received and filed.

7. STAFF REPORTS

The reports were received and filed.


8. COMMITTEE AND DIRECTOR REPORTS

Director Cousineau wanted to commend the staff working through the storm and the issues that arose from it. He wanted to make sure they knew how much the Board appreciates their efforts.

9. ADJOURNMENT

On a motion by Director Capps and seconded by Director Barker, the meeting adjourned at 4:35 pm to the next scheduled regular meeting on Thursday, March 18, 2021.

APPROVED:


Devin Capps (Mar 19, 2021 11:50 PDT)

Devin Capps, President
Board of Directors

ATTEST:



Kristen Gelos, Secretary
Board of Directors






4a 02.18.21-Minutes

Final Audit Report

2021-03-19

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