



## Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

### BOARD MEETING AGENDA

Thursday, January 16, 2025

DISTRICT OFFICE, HERITAGE RANCH, CA

#### Board Members:

Bill Barker, Vice President  
Dan Burgess, Director  
Michael Camou, President  
Tom Swanson, Director  
Masen Yaffee, Director

1. **4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE**
2. **ROLL CALL**
3. **APPOINTMENTS TO DISTRICT COMMITTEES**  
Appointments to the District's committees for 2025 – 2026.
4. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

*This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

5. **CONSENT ITEMS**

***Public comment.** Members of the Public wishing to speak on Consent Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

The consent agenda consists of routine matters on which there is generally no opposition or need for discussion. Any matter may be removed from the consent agenda and placed on the business agenda at the request of any Director.

**Staff recommends the consent agenda be approved by a single motion:**

- a. Meeting Minutes: Receive/approve minutes of regular meeting of December 19, 2024.
- b. Warrant Register: Receive/approve December 2024 warrants.
- c. Treasurer's Report: Receive/file December 2024 report.
- d. Treasurer's Report: Receive/file 4<sup>th</sup> Quarter 2024 report.
- e. Fiscal Report: Receive/file December 2024 status report.
- f. Office Report: Receive/file December 2024 report.
- g. District Engineer Report: Receive/file January 2025 report.
- h. Operations Manager Report: Receive/file January 2025 report.
- i. Updates regarding disinfection byproducts.

**6. BUSINESS ITEMS**

***Public comment.** Members of the Public wishing to speak on Business Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

- a. Request to consider nominating a Director as a candidate for two Regular Special District seats on the San Luis Obispo Local Agency Formation Commission.
- b. Request to consider nominating a Director as a candidate for the Special District Representative seat on the San Luis Obispo County Integrated Waste Management Authority.

**7. GENERAL MANAGER REPORT** (oral report)

**8. COMMITTEE / DIRECTOR REPORTS** (oral reports)

**9. FUTURE AGENDA ITEMS**

As determined by the majority of the Board. Upcoming or future agenda items and tentative dates include but are not limited to:

- Adopt sewer rates – 2/20/25
- Initiate Standby Charges – 3/20/25
- Approve WRRF construction documents – tbd
- Approve WRRF updated CEQA/NEPA – tbd
- Recycled water workshop – tbd

**10. ADJOURN TO CLOSED SESSION**

Pursuant to Government Code §54956.9(e)(3): Conference with District Counsel regarding receipt of a claim pursuant to the Government Claims Act. Number of cases: one (1)

**11. OPEN SESSION**

The Board will reconvene to Open Session and announce any reportable action from Closed Session.

**12. ADJOURNMENT**

The next regular Board of Directors meeting is scheduled for Thursday, February 20, 2025.

**Notes:**

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:  
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.