



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, April 20, 2023

DISTRICT OFFICE, HERITAGE RANCH, CA

We have made this meeting available by virtual means pursuant to protocols outlined in Assembly Bill 2449, which can be found on our website:
<https://heritageranchcsd.ca.gov/board-meetings>

Please click the link below to join the meeting:

<https://zoom.us/j/95746193693?pwd=MmtqSkICUjhMUVIKbTBxZUc1VTBrZz09>

Or Telephone:

Dial 1 669 900 9128

Meeting ID: 957 4619 3693

Additional numbers available: <https://zoom.us/u/aMrfB8PZA>

Board Members:

Bill Barker, President

Dan Burgess, Vice President

Devin Capps, Director

Masen Yaffee, Director

Michael Camou, Director

- 1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE**
- 2. ROLL CALL**
- 3. DIRECTOR REQUEST FOR REMOTE ATTENDANCE**

The Board shall consider approval of a request by Director Capps' to attend this meeting remotely pursuant to AB 2449. AB 2449 imposes requirements on when a Board member may participate remotely. Specifically, it only allows a Board member to participate remotely under its provisions if there is "just cause" by

providing a general description of the circumstances, or there are “emergency circumstances”, meaning a physical or family medical emergency that prevents a Board member from attending in person. The Board member may only participate remotely upon approval by the governing Board after the Board is provided with a general description of the circumstances.

4. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

5. PUBLIC HEARINGS

Public comment. *Members of the Public wishing to speak on Public Hearing items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes.*

- a. Hearing to consider protests to proposed water and sewer service rate increases and, if no majority protests exist, recommendation is to approve a resolution adopting adjusted water and sewer service rates effective June 1, 2023.

6. CONSENT ITEMS

Public comment. *Members of the Public wishing to speak on consent items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes.*

- a. Meeting Minutes: Receive/approve minutes of regular meeting of March 16, 2023.
- b. Warrant Register: Receive/approve March 2023 warrants.
- c. Treasurer’s Report: Receive/file March 2023 reports.
- d. Treasurer’s Report: Receive/file FY 2023 3rd quarter report.
- e. Fiscal Report: Receive/file March 2023 status reports.
- f. Office Report: Receive/file March 2023 reports.
- g. Manager Report: Receive/file April 2023 report.
- h. District Engineer Report: Receive/file April 2023 report.
- i. Operations Manager Report: Receive/file April 2023 report.

7. BUSINESS ITEMS

Public comment. *Members of the Public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes.*

- a. Request to approve a rate adjustment for solid waste services provided by San Miguel Garbage Company based on the Consumer Price Index and schedule a public hearing for June 15, 2023 for adoption of the adjusted rates.
- b. Request to approve Amendment No. 1 to a Contract for Supply of Nacimiento Water with San Luis Obispo County Flood Control and Water Conservation District.
- c. Request to consider approval of a draft Development Agreement with Snug Harbor and direct the General Manager in consultation with District Counsel to finalize and execute the agreement and issue a final will serve letter once all requirements of the agreement are satisfied.
- d. Receive and file a report on cost of Water Resource Recovery Facility project alternatives and provide direction to staff.

8. ORAL INFORMATION REPORTS

Informational reports from the Board.

9. FUTURE AGENDA ITEMS

As determined by the majority of the Board. Upcoming or future agenda items include: Confirm Standby Charges, Draft Budget.

10. ADJOURN TO CLOSED SESSION

Public comment. *Members of the Public wishing to speak on closed session items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes.*

- a. Conference with Legal Counsel – Existing Litigation (Government Code §54956.9). One Case: (Ryan Brink v. Heritage Ranch Community Services District, 23CVP-0090)
- b. Conference for Real Property Negotiations pursuant to Government Code §54956.8. Property: APNs 012-191-073, 012-361-018, 012-361-004. Agency Negotiators: District Counsel, Josh George and General Manager, Scott Duffield.

11. RECONVENE TO OPEN SESSION

Any reportable action from Closed Session will be announced.

12. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, May 18, 2023.

Notes:

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.