



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' SPECIAL MEETING**

Minutes of September 29, 2022

1. 6:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Cousineau called the meeting to order at 4:00 pm and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. All Directors were present.

Staff present: General Manager Scott Duffield and District Engineer Doug Groshart.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Sam Poppin, a customer of the District asked why he did not hear the staff reports at the last meeting.

The board responded to his question.

4. DISCUSSION ITEMS

- a. Request to review draft assumptions of and planning factors, and draft financial plans prepared by Tuckfield & Associates for the water and sewer rates study, and provide direction to staff.**

There were no public comments.

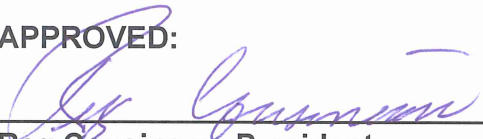
Manager Duffield introduced the item and handed the floor to Clayton Tuckfield or Tuckfield & Associates. Mr. Tuckfield presented a power point presentation to the board and answered any questions they had.

The Board accepted the assumptions, planning factors, and draft financial plans and directed staff along with Mr. Tuckfield to proceed with the next tasks.

5. ADJOURNMENT

On a motion by Director Barker and seconded by Director Burgess, the meeting adjourned at 5:15 pm to the next scheduled meeting on Thursday, October 20, 2022.

APPROVED:



**Reg Cousineau, President
Board of Directors**

ATTEST:



**Scott Duffield, Secretary
Board of Directors**