



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

June 15, 2023

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Barker called the meeting to order at 4:00 pm and led the flag salute.

2. DIRECTOR REQUEST FOR REMOTE ATTENDANCE

Item was removed from Agenda at Director Capps request. He was no longer able to attend meeting.

3. ROLL CALL

Secretary Gelos called the role.

Directors present: Bill Barker, Michael Camou, Masen Yaffee.

Directors absent: Dan Burgess, Devin Capps.

Staff present: Operations Manager Mike Wilcox and District Counsel Josh George.

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

There were no public comments.

5. PUBLIC HEARINGS

- a. Hearing to consider protests to proposed solid waste rate adjustments and, if a majority protest is not received, recommendation is to approve Resolution 23-04 adopting solid waste rate adjustments.**

There were no public comments.

Secretary Gelos reported that we had received one written protest.

Aron Kardashian of San Miguel Garbage said there was a change in the IWMA fee went down by one percent, making it 4.4% instead of 5.4%.

Director Yaffee made a motion to approve Resolution 23-04. Director Camou seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Camou, Yaffee

Absent: Burgess, Capps

6. CONSENT ITEMS

- a. Meeting Minutes:** Receive/approve minutes of regular meeting of May 18, 2023.
- b. Warrant Register:** Receive/approve May 2023 warrants.

- c. **Treasurer's Report:** Receive/file May 2023 Report.
- d. **Fiscal Report:** Receive/file May 2023 status report.
- e. **Office Report:** Receive/file May 2023 report.
- f. **District Engineer Report:** Receive/file June 2023 report.
- g. **Operations Manager Report:** Receive/file June 2023 report.

There were no public comments.

Director Yaffee pulled item F.

Director Yaffee made a motion to approve items A, B, C, D, E and G as presented. Director Camou seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Camou, Yaffee

Absent: Burgess, Capps

District Engineer Groshart provided a brief summary of the item F, Engineer report, and answered any questions the board had.

Director Yaffee made a motion to approve item F as presented. Director Camou seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Camou, Yaffee

Absent: Burgess, Capps

7. BUSINESS ITEMS

- a. **Receive a presentation on flows, loads, sizing, and growth projection methodology value engineering for the Water Resource Recovery Facility Upgrade project and provide direction to staff.**

There were no public comments.

Dylan Wade of WSC provided a presentation to the board and answered any questions they had.

The Board directed staff to proceed with the preferred methodology for finalizing the flow and load projections of 0.24 MGD. WSC will bring back discussion of a performance package unit design to the Board in July.

- b. **Request to adopt a Preliminary FY 2023/24 Budget, and schedule a public hearing for July 20, 2023, for adoption of a Final FY 2023/24 Budget.**

There were no public comments.

Director Yaffee made a motion to adopt a Preliminary FY 2023/24 Budget and schedule a public hearing for July 20, 2023. Director Camou seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Camou, Yaffee

Absent: Burgess, Capps

- c. **Receive updates regarding disinfection byproducts and provide direction to staff.**

There were no public comments.

Report was received and filed.

8. GENERAL MANAGER REPORT

Report was received and filed.

9. FUTURE AGENDA ITEMS

There were no public comments.

The determination by the majority of the Board was to add the following items to future agenda: DBP Discussion item as ongoing.

10. ADJOURN TO CLOSED SESSION

- a. **Pursuant to Government Code §54957(b)(1): Annual evaluation of performance of a public employee: General Manager**

This item was postponed for July meeting.

11. RECONVENE TO OPEN SESSION

12. ADJOURNMENT

On a motion by Director Yaffee and seconded by Director Camou the meeting adjourned at 5:30 pm to the next scheduled special meeting on Thursday, July 20, 2023.

APPROVED:



**Bill Barker, President
Board of Directors**

ATTEST:



**Kristen Gelos, Secretary
Board of Directors**