



## Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

### BOARD MEETING AGENDA

Thursday, March 16, 2023

DISTRICT OFFICE, HERITAGE RANCH, CA

#### Board Members:

Bill Barker, President

Dan Burgess, Vice President

Devin Capps, Director

Masen Yaffee, Director

Michael Camou, Director

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE
2. ROLL CALL
3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

*This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.*

#### 4. CONSENT ITEMS

**Public comment.** *Members of the Public wishing to speak on consent items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes.*

- a. Meeting Minutes: Receive/approve minutes of regular meeting of February 16, 2023.
- b. Warrant Register: Receive/approve February 2023 warrants.
- c. Treasurer's Report: Receive/file February 2023 reports.
- d. Fiscal Report: Receive/file February 2023 status reports.
- e. Office Report: Receive/file February 2023 reports.
- f. Manager Report: Receive/file March 2023 report.

- g. District Engineer Report: Receive/file March 2023 report.
- h. Operations Manager Report: Receive/file March 2023 report.

## 5. BUSINESS ITEMS

**Public comment.** *Members of the Public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes.*

- a. Discussion and direction to Manager on the desired content and format of the Manager Report.
- b. Receive report from District Counsel regarding Director, Manager, Staff communications.
- c. Submittal for approval Resolution 23-01 Initiating Proceedings and Establishing of Water and Sewer Standby Charges for Property within the District for Fiscal Year 2023/24.
- d. Receive report revisiting the original “Wastewater Treatment Plant Improvements Preliminary Engineering Memorandum, Rev. 1” by MKN, dated April 16, 2021, and provide direction to Staff for proceeding with the Water Resource Recovery Facility project.
- e. Request to approve implementing the Equestrian Road and Waterview Drive pressure reducing valves project at an estimated cost of \$175,000 and authorize a corresponding budget adjustment from reserves.

## 6. ORAL INFORMATION REPORTS

Informational reports from the Board.

## 7. FUTURE AGENDA ITEMS

As determined by the majority of the Board. Upcoming or future agenda items include: Reservoir report, Water/Sewer Rate Hearing, Confirm Standby Charges, Draft Budget.

## 8. ADJOURN TO CLOSED SESSION

- a. Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code §54956.9(b): (1 potential case)
- b. Conference for Real Property Negotiations pursuant to Government Code §54956.8. Property: APNs 012-191-068, 012-361-018, 012-361-004. Agency Negotiators: District Counsel, Josh George and General Manager, Scott Duffield.

## **9. RECONVENE TO OPEN SESSION**

Any reportable action from Closed Session will be announced.

## **10. ADJOURNMENT**

The next regular Board of Directors meeting is scheduled for Thursday, April 20, 2023.

### **Notes:**

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:  
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.