



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**
Minutes of April 16, 2020

This meeting was held virtually pursuant to the virtual meeting protocols as outlined in the President's Declaration of April 6, 2020.

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Burgess called the meeting to order at 4:05 pm and led the flag salute.

2. ROLL CALL

Secretary Gelos called the roll. Directors Barker, Burgess, Cousineau and Rowley were present. Director Capps was absent.

Staff present: General Manager Scott Duffield, Office Supervisor/Board Secretary Kristen Gelos and District legal counsel Jeff Minnery.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No comments

4. CONSENT ITEMS

- a. **Meeting Minutes:** Receive/approve minutes of regular meeting of March 19, 2020.
- b. **Meeting Minutes:** Receive/approve minutes of special meeting of March 24, 2020.
- c. **Warrant Register:** Receive/approve March 2020 warrants.
- d. **Treasurer's Report:** Receive/file March 2020 report.
- e. **Treasurer's Report:** Receive/file 3rd Quarter 2020 report.
- f. **Fiscal Report:** Receive/file March 2020 status report.

Director Barker made a motion to approve all consent items as presented. Director Cousineau seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Cousineau, Rowley
Absent: Capps

5. DISCUSSION ITEMS

- a. **Submittal for approval Resolution 20-06 approving a Private Placement with Western Alliance and a Lease Agreement for the District's Photovoltaic System Project.**

Manager Duffield introduced Nicki Tallman and Albert Peche.

Ms. Tallman and Mr. Peche provided the board with a power-point presentation and answered any questions the board had.

Director Rowley made a motion to approve Resolution 20-06 approving a Private Placement with Western Alliance and a Lease Agreement for the District's Photovoltaic System Project. Director Barker seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Cousineau, Rowley

Absent: Capps

b. Submittal for approval Resolution 20-07 approving the adoption of a District Debt Management Policy in accordance with SB 1029.

Manager Duffield along with Albert Reyes provided a brief summary of the item and answered any questions the Board had.

Director Cousineau made a motion to approve Resolution 20-07 approving the adoption of a District Debt Management Policy in accordance with SB 1029. Director Barker seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Cousineau, Rowley

Absent: Capps

c. Request to receive and file Photovoltaic System Project updates.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

Director Cousineau made a suggestion to close off the entire water treatment plant area with fencing/gates.

Director Barker suggests we submit plan to the County as is, and submit corrections/change orders if needed.

The report was received and filed.

6. MANAGER'S REPORT

The report was received and filed.

7. STAFF REPORTS

The reports were received and filed.

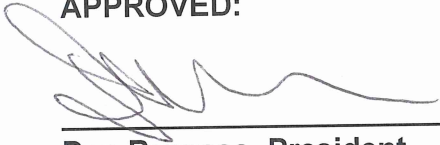
8. COMMITTEE AND DIRECTOR REPORTS

None

9. ADJOURNMENT

On a motion by Director Barker and seconded by Director Rowley, the meeting adjourned at 5:20 pm to the next scheduled regular meeting on Thursday, May 21, 2020.

APPROVED:



**Dan Burgess, President
Board of Directors**

ATTEST:



**Kristen Gelos, Secretary
Board of Directors**