HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES

July 16, 2026

1. **CALL TO ORDER / FLAG SALUTE**

   President Barker called the meeting to order at 4:00 p.m. and led the flag salute.

2. **ROLL CALL**

   Secretary Gelos called the roll. All directors were in attendance.

   Staff Present: General Manager, Scott Duffield, District Engineer, Doug Groshart, and District Counsel, Craig Steele.

3. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

   There were no public comments.

4. **PUBLIC HEARINGS**

   a. **Submittal for approval Resolution 26-07 providing for collection of delinquent solid waste charges and penalties to be collected on the tax roll in the same manner as property taxes.**

      There were no public comments.

      Manger Duffield presented the item and answered any questions the board had.

      Secretary Gelos announced any changes to Exhibit A.

      Upon the motion of Director Camou and seconded by Director Burgess, the board approved Resolution 26-07 as revised following a roll call vote:

      Ayes: Barker, Burgess, Camou, Swanson, Yaffee

   b. **Submittal for approval Resolution 26-08 providing for collection of delinquent water and sewer charges and penalties to be collected on the tax roll in the same manner as property taxes.**

      There were no public comments.

      Manager Duffield presented the item and answered any questions the board had.

      Secretary Gelos announced any changes to Exhibit A.

      Upon the motion of Director Swanson and seconded by Director Burgess, the board approved Resolution 26-08 as revised following a roll call vote:

      Ayes: Barker, Burgess, Camou, Swanson, Yaffee

   c. **Submittal of the annual workforce vacancy report in compliance with AB 2561.**

There were no public comments.

Manager Duffield presented the item and answered any questions the board had.

The report was received and filed.

d. Submittal for approval Resolution 26-09 adopting a Fiscal Year 2026/27 Final Budget and Salary Schedule.

There were no public comments.

Manager Duffield presented the item and answered any questions the board had.

Upon the motion of Director Camou and seconded by Director Yaffee, the board approved Resolution 26-08 as revised following a roll call vote:

Ayes: Barker, Burgess, Camou, Swanson, Yaffee

5. CONSENT ITEMS

a. Meeting Minutes: Receive/approve minutes of regular meeting of June 18, 2026.
b. Warrant Register: Receive/approve June 2026 warrants.
c. Treasurer's Report: Receive/file June 2026 report.
d. Treasurer's Report: Receive/file FY 2025/26 4th Quarter report.
e. Treasurer's Report: Receive/file FY 2025/26 Annual report.
f. Fiscal Report: Receive/file June 2026 status report.
g. Office Report: Receive/file June 2026 report.
h. District Engineer Report: Receive/file July 2026 report.
i. Operations Manager Report: Receive/file July 2026 report.
j. Updates regarding disinfection byproducts.

There were no public comments.

Upon the motion of Director Yaffee and seconded by Director Camou, the board approved all items as presented following a voice vote:

Ayes: Barker, Burgess, Camou, Swanson, Yaffee

6. BUSINESS ITEMS

a. Receive and file Water Resource Recovery Facility Project update (oral report).

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the Board had.

The report was received and filed.

7. GENERAL MANAGER REPORT

There were no public comments.

Manager Duffield presented the item and answered questions from the board.

The report was received and filed.

8. COMMITTEE / DIRECTOR REPORTS (oral reports)

There were no committee / director reports.

9. FUTURE AGENDA ITEMS

There were no public comments.

There were no additional future agenda items requested.

10. ADJOURNMENT

Upon a motion by Director Burgess, and seconded by Director Camou, the meeting adjourned at 5:04 p.m.

Minutes submitted by: Kristen Gelos, *Secretary, Board of Directors*
Minutes approved by: Bill Barker, *President, Board of Directors*