



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, March 19, 2020

DISTRICT OFFICE, HERITAGE RANCH, CA

To further reduce the risk of spreading coronavirus (COVID-19) within the community, the Heritage Ranch Community Services District will be practicing social distancing guidance as instructed by the Governor and the Center for Disease Control. We have made this meeting available via teleconference. To join meeting dial 1-267-930-4000 and enter access code 065169537#.

Board Members:

Dan Burgess, President
Devin Capps, Vice President
Reg Cousineau, Director
Martin Rowley, Director
Bill Barker, Director

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

2. ROLL CALL

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

It is the policy of the Board to refer concerns from members of the Public to the District Manager for investigation and resolution, if appropriate. Presentations are limited to three minutes. In compliance with the Brown Act the Board may not take action on any matter that is not on the agenda. The public will be offered an opportunity to comment on agenda items when the items are presented.

4. CONSENT ITEMS

The following items are considered routine and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, an item may be removed from the Consent Agenda by a Board member and will be considered separately. If an item is removed for discussion a motion must be made for approval.

- a. Meeting Minutes: Receive/approve minutes of regular meeting of February 20, 2020.
- b. Warrant Register: Receive/approve February 2020 warrants.
- c. Treasurer's Report: Receive/file February 2020 report.
- d. Fiscal Report: Receive/file February 2020 status report.

5. DISCUSSION ITEMS

- a. Request to approve a request for proposals for professional auditing services, and direct staff to advertise.
(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, voice vote)

- b. Submittal for approval Resolution 20-04 Initiating Proceedings and Establishing of Water and Sewer Standby Charges for Property within the District for Fiscal Year 2020/21.
(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, voice vote)

- c. Request to receive and file Photovoltaic System Project updates.
(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, receive and file)

6. MANAGER'S REPORT

Receive/file February 2020 report.

7. STAFF REPORTS

Receive/file February 2020 reports.

8. COMMITTEE AND DIRECTOR REPORTS

This item is the opportunity for Committees or Directors to make brief reports or announcements, ask questions related to District business, request staff to report back on a particular matter, or place an item on a future agenda.

9. ADJOURNMENT

(Action required: by motion and voice vote, adjourn meeting)

The next regular Board of Directors meeting is scheduled for Thursday, April 16, 2020.

Notes:

- All comments concerning any item on the agenda are to be **directed to the Board President**.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first at the District Office, 4870 Heritage Road, Paso Robles, CA.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.