



## Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

### BOARD MEETING AGENDA

Thursday, February 15, 2024

DISTRICT OFFICE, HERITAGE RANCH, CA

#### Board Members:

Bill Barker, Director

Dan Burgess, President

Michael Camou, Director

Devin Capps, Director

Masen Yaffee, Vice President

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE
2. ROLL CALL
3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

*This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

#### 4. CONSENT ITEMS

***Public comment.** Members of the Public wishing to speak on Consent Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

- a. Meeting Minutes: Receive/approve minutes of regular meeting of January 18, 2024.
- b. Warrant Register: Receive/approve January 2024 warrants.
- c. Treasurer's Report: Receive/file January 2024 report.
- d. Fiscal Report: Receive/file January 2024 status report.
- e. Office Report: Receive/file January 2024 report.
- f. District Engineer Report: Receive/file February 2024 report.
- g. Operations Manager Report: Receive/file February 2024 report.

## 5. BUSINESS ITEMS

**Public comment.** *Members of the Public wishing to speak on Business Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

- a. Request to approve an agreement with The JAM Law Group to provide general legal counsel services.
- b. Request to approve filling the vacancy on the Board by appointment and direct staff to post a notice of vacancy pursuant to the appointment process.
- c. Request to approve the purchase of a network server in an amount not to exceed \$15,500 and authorize a corresponding budget adjustment from reserves.
- d. Discussion and direction regarding disinfection byproducts.
- e. Discussion and direction regarding the Water Resource Recovery Project.

## 6. GENERAL MANAGER REPORT

## 7. FUTURE AGENDA ITEMS

As determined by the majority of the Board. Upcoming or future agenda items and tentative dates include:

- Appointment of new Director – 3/21/24
- Approve sewer rates study and set Public Hearing – 3/21/24
- Initiate Standby Charges and set Public Hearing – 3/21/24
- Adopt WRRF Finance Planning and Reimbursement Resolutions – 4/18/24
- Discussion regarding remote meeting policy – 4/18/24
- Adopt sewer rates Public Hearing – 5/16/24
- Confirm Standby Charges Public Hearing – 5/16/24
- Recycled water workshop – tbd

## 8. PRESENTATIONS

President Burgess will present a plaque to Devin Capps for his service to the Heritage Ranch Community Services District.

## 9. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, March 21, 2024.

### Notes:

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.

## Heritage Ranch Community Services District Board of Directors Meeting February 15, 2024

- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:  
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.