



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, March 21, 2024

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Bill Barker, Director

Dan Burgess, President

Michael Camou, Director

vacant, Director

Masen Yaffee, Vice President

PLEASE NOTE EARLY START TIME BELOW

1. 3:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE
2. ROLL CALL
3. ADJOURN TO CLOSED SESSION

Public comment. Members of the public wishing to speak on Closed Session items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

- a. Pursuant to Government Code §54956.9 (d)(2) and (3): Anticipated Litigation
– Significant Exposure to Litigation: One (1) case.

4. RECONVENE TO OPEN SESSION

Any reportable action from Closed Session will be announced.

5. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

6. CONSENT ITEMS

Public comment. Members of the Public wishing to speak on Consent Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

The consent agenda consists of routine matters on which there is generally no opposition or need for discussion. Any matter may be removed from the consent agenda and placed on the business agenda at the request of any member of the Board.

Staff recommends the entire consent agenda be approved by a single motion:

- a. Meeting Minutes: Receive/approve minutes of regular meeting of February 15, 2024.
- b. Warrant Register: Receive/approve February 2024 warrants.
- c. Treasurer's Report: Receive/file February 2024 report.
- d. Fiscal Report: Receive/file February 2024 status report.
- e. Office Report: Receive/file February 2024 report.
- f. District Engineer Report: Receive/file March 2024 report.
- g. Operations Manager Report: Receive/file March 2024 report.
- h. Updates regarding disinfection byproducts.
- i. Call for nominations for the CSDA Board of Directors and request to nominate the General Manager.
- j. Submittal for approval Resolution 24-02 Initiating Proceedings and Establishing of Water and Sewer Standby Charges for Property within the District for Fiscal Year 2024/25.

7. BUSINESS ITEMS

Public comment. Members of the Public wishing to speak on Business Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

- a. Submittal for approval Resolution 24-03 adopting an updated Statement of Investment Policy.
- b. Request to approve an agreement for professional services with Cleath-Harris Geologists, Inc. for services associated with the Vertical Intake No. 2 project for a not to exceed amount of \$18,500.
- c. Consider alternatives and provide direction to Staff for proceeding with the Water Resource Recovery Facility project.

8. GENERAL MANAGER REPORT

9. FUTURE AGENDA ITEMS

As determined by the majority of the Board. Upcoming or future agenda items and tentative dates include:

- Approve sewer rates study and set Public Hearing – tbd

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- Adopt WRRF Finance Planning and Reimbursement Resolutions – tbd
- Discussion regarding remote meeting policy – tbd
- Adopt sewer rates Public Hearing – tbd
- Confirm Standby Charges Public Hearing – 5/16/24
- Recycled water workshop – tbd

10. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, April 18, 2024.

Notes:

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.